

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000
Director¹	Director of Resources		
Contact person:	Eve Roodhouse, Chief Officer Culture & Economy		Telephone number: 0113 3788 3155
Subject²:	Funding for Innovation Programme Lead (MIT REAP Delivery)		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Deputy Chief Officer, Financial Services has approved the allocation of £56,650 of the Business Rates Pool Allocation for FY20/21 to Leeds City Council to part fund the costs of the 'Programme Head, Innovation' responsible for the delivery of programmes related to the delivery of the City's Innovation Strategy.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Our Economic Recovery Framework published in October 2021 set out the importance of innovation in our recovery from Covid-19.</p> <p>Leeds and the wider City Region is already well positioned as a destination for entrepreneurs and innovators. Alongside deep sector strengths it has a broad</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>base of industries and diverse demographics which make an ideal test-bed for UK and international markets. Between 2018 and 2020 the city was engaged with the Massachusetts Institute of Technology on their Regional Entrepreneurship Acceleration Program (MIT REAP) to learn more about our innovation eco-system and develop programmes to generate more businesses and jobs.</p> <p>The Programme Lead for Innovation has been overseeing those programmes including the BUILD Programme. This funding will ensure that the post is fully funded for two years allowing time for the programmes to be fully established and additional funding secured.</p> <p>The principle of funding this post was agreed with the Leader of the Council and Executive portfolio holder for Culture and Economy in 2019 before recruitment commenced in spring 2020.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Alternative options considered were:</p> <p>Funding was to be allocated from the Business Rates Pool allocation for FY19/20, however, there were insufficient funds remaining in that budget meaning that a small allocation is required from the FY20/21 allocation.</p>
Affected wards:	Businesses across all wards will be impacted by this decision.
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The former Leader of the Council, Baroness Blake supported the funding of this post whilst Executive portfolio lead for Economy and Culture.</p> <p>Deputy Leader, Leeds City Council, Councillor Jonathan Pryor has been consulted in relation to this DDN.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>The Programme Lead for Innovation reports to Eve Roodhouse, Chief Officer</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Culture and Economy.	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Richard Ellis	
	Signature <i>Richard Ellis</i>	Date 28 th May 2021

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.